



Job: Director of Development
Type: Full-time
Location: 147 Washington Pointe Drive, Indianapolis
Reports to: Chief Executive Officer
To apply: Send letter of inquiry, resume and writing sample to info@ascent121.org

Since 2013 Ascent 121 has provided recovery services for teen survivors of human trafficking. We are among the largest specialized providers for this population in the country. Our team of therapists, case managers and peer mentors provide care for over one hundred clients each year in both residential and community-based settings. The staff includes about 25 people in a combination of full-time, part-time and contract roles. Our LIFT Consulting Services provide comprehensive training for service providers across the country who work with this population. Base of operations is a 13,000 square foot office center that offers co-work and training space for staff, and program space for youth participating in clinical services. Ascent 121 was the 2017 winner of the FBI Director's Community Leadership Award for exemplary service to the community.

About the Job

Ascent 121's \$1,000,000 budget is funded by a combination of billable services, federal and private grants, a large conference, community partnerships and charitable giving. The Director of Development is responsible for raising operating funds for the agency by effectively engaging and growing our donor audience.

Duties and Responsibilities include but are not limited to:

- Serve on the agency's Leadership Team
- Design and implement an annual Development Plan
 - In-person and virtual donor cultivation including individuals, churches, businesses, community partners, foundations, etc.
 - Private and federal grants (research, applications, reporting)
 - Periodic digital newsletter communications throughout the year
 - Social media campaigns
 - Human Trafficking Awareness Month
 - Annual Build Beyond Conference Sponsorships and Ticket Promotions
 - Year-end campaign
 - Donor acknowledgements
- Maintain quality data in Salesforce CRM system by processing online donations, entering checks, tracking donor communication, updating contact information, running reports, etc.
- Manage Ascent121.org and social media
- Manage news media requests, including phone and on-camera interviews
- Curate agency promotional library (flyers, presentations, rack cards, etc.)
- Manage one or more direct reports:
 - Part-time Grant Writer
 - Part-time Community Engagement Coordinator
 - Student interns

Desired competencies:

- Heart for justice and a keen awareness of not re-exploiting survivors in our care for the benefit of raising funds
- Commitment to the agency's Statement of Faith
- Proven expertise in leadership, fundraising, and donor cultivation which includes a broad spectrum of individuals from a variety of church denominations and backgrounds
- High-level of creative and innovative skills with adaptability to build team support
- Strong written and oral communication skills
- Public Relations and Marketing expertise
- Grant writing experience
- Working mastery of Microsoft Office, DropBox, and Hootsuite
- Familiarity with Salesforce CRM, WordPress, InDesign, and Mailchimp
- Proven ability to motivate and cultivate relationships with
- Systems thinker with strong administrative and organizational skills
- Familiarity with finance and business operations
- Treat all with dignity and respect and work well with diverse members of the community

Education, Schedule, Benefits and Wellness:

Bachelor's Degree or higher, 5+ years of proven experience in a similar role.

This is a full-time, salaried position based on an average of 40 hours per week. While the work schedule is flexible, some evening and weekend work will be necessary. Some work may be done remotely.

Candidates will be expected to pass fingerprint-based national criminal background check, sex and violent offender registry check, child protective services check and drug screen.

Ascent 121 offers health, dental, vision and life insurance at shared cost for employee only. Family plans are available at the employee's expense. Employees receive paid time off and paid holidays. The agency closes between Christmas Eve and New Year's Day to allow employees additional time off.

Wellness opportunities provided for our staff include spiritual retreats, private counseling by The Cabin Counseling Center, equine therapy, massages, YMCA membership and more!

Ascent 121 is a faith-based non-profit organization. Its character is reflected in its policies, work environment, practices, and leadership.

Ascent 121 is an Equal Opportunity Employer.